

MINUTES
CITY COUNCIL MEETING
JUNE 16, 2021

The meeting was called to order by Mayor Jacob Merculief at 9:03 AM. Councilmembers present were Daniel Porath, Joseph Kozloff, Victor Clarey and Raymond Melovidov. Clmbr Jason Bourdukofsky is traveling and Clmbr Dimitri Zacharof is out for medical reasons. A quorum was established. This meeting was aired on KUHB.

CALL TO
ORDER

Clmbr Porath moved to approve the agenda, seconded by Clmbr Clarey. Motion carried by voice vote.

AGENDA
APPROVED

Clmbr Melovidov moved to approve May 18, 2021 meeting minutes, seconded by Clmbr Clarey. There was one correction: Clmbr Melovidov's name is misspelled in the roll call. Clerk Baker will correct. Motion carried by voice vote.

APPROVAL OF
MINUTES

Clmbr Porath moved to approve June 9, 2021 meeting minutes, seconded by Clmbr Kozloff. There were not corrections or additions. Motion carried by voice vote.

There were no persons to address the council.

PERSONS TO
ADDRESS THE
COUNCIL

City Manager Zavadil gave his report: 215 community members are fully vaccinated and 15 people have received their first dose. The City has received funding from the Alaska Department of Health and Social Services to purchase an ultra-cold freezer. The funding has been distributed via a Memorandum of Agreement between DHSS and the City. The plan is to pass through the funding to Southcentral Foundation so they can purchase the freezer for the Saint Paul Health Center. On April 14, 2021 Mayor Merculief, Clerk Baker, Mark Hickey and Manager Zavadil met with State Representative Bryce Edgmon via Zoom and discussed the COVID status in the community, the school roof project and the Village Safe Water grant. Lobbyist Mark Hickey worked with Superintendent John Bruce to secure the addition funding needed to repair the floor at the Saint Paul School after the foundation was leveled. The Alaska Department of Education and Early Development award the Pribilof School District an additional \$300,000 for the school roof replacement and structural repairs project. R&M Engineer John Daily came to St. Paul and did a site visit on June 4th to evaluate the docks and other harbor infrastructure to get an idea of what needs to be repaired, replaced or upgraded.

CITY MANAGER
REPORT

Pwdir Paulus gave his report: The Public Works crew has attended a few trainings since the last meeting. The Bulk Fuel department attended Rural Bulk Fuel Facilities Operator training. The Maintenance Department attended Asbestos and Lead Awareness, Hazing Class and Confined Space Training. A couple of the guys are currently in a High-Performance Leadership Program which last 12 weeks. David Fratis resigned from his position. The position is being advertised locally. The transformer to get generator #1 back online has been replaced, wire was run from the transformer into the power plant and that did not solve the issue. The Water/Sewer department has been busy flushing and

PUBLIC WORKS
DIRECTOR
REPORT

testing fire hydrants. Mark R. and Shane B. have been working on the list from ANTHC the was done during the Sanitary Survey. Both have been working on sealing up the well casings, electrical conduit and securing access to hatches. They need to get with CBSFA for a couple repairs that would require a crane for pump and motor replacements on wells.

A break was held between 10:20 and 10:40.

Finance Director Mandregan gave her report: The department had a job transfer and a new hire Since the last meeting. Each person is learning and getting comfortable with the changed duties. Katrina Melovidov is now handling the fuel and work order accounts, and Samantha Zacharof is the new cashier.

FINANCE
DIRECTOR
REPORT

Clmbr Clarey moved to approve Ordinance 21-01, CY2021 Budget Amendment #1, Second Reading and Adoption, seconded by Clmbr Melovidov. Funds need to be increased for City employees to attend NACo Leadership Academy, higher price on materials for residing the 163 Fourplex, additional vehicles, light upgrade in the City Hall, purchase the new smart meter system. Enviro Tech Diving to inspect outfall line and install zinc anodes.

ORDINANCE 21-
01, CY2021
BDGT
AMENDMENT

A roll call vote was held:

Ayes- Melovidov, Clarey, Kozloff, Porath, Merculief.

No- 0

Motion passed unanimously.

Clmbr Melovidov moved to approve Ordinance 21-02, Revision of Title 13, Chapter 13.20, Solid Waste Disposal and Sanitation, seconded by Clmbr Clarey. There were a couple of other ordinances that were in this sections that are going to be removed to their own chapters. Updating definitions such as hazard and toxic waste and is now referred to the proper regulations. Updated the definitions for marine debris, motor vehicles. No major changes to the services that are offered. The residents are required to keep the area around the wheelie bins accessible. Billing will be done the same as it has been done. Any overage charges will be done via debit. The rates and fees and charges will be on a separate schedule.

ORDINANCE 21-
02, REVISE
TITLE 13,
CHAPTER 13.20
FIRST READING

A roll call vote was held:

Ayes- Kozloff, Clarey, Melovidov, Merculief.

No- Porath

Motion carried.

Clmbr Clarey moved to approve Resolution 21-04, Approving the City of Saint Paul Refuse Utility Rate Schedule, seconded by Clmbr Melovidov. This was discussed at the workshop in March. The new cart wheelie bins will be \$31.53 per month, or 2 wheelie bins will cost \$50.44 per month. Any lost or damage would cost the customer \$100 for a replacement. The lease fee is to cover repairs and replacements in the future. Clmbr Melovidov stated the rates should be the same for City owned and residential customers and capture the revenue in the lease fees.

RESOLUTION
21-04,
APPROVING
THE REFUSE
RATE
SCHEDULE

Cmbr made a motion to amend the keep the rates status quo for the construction projects for 2021, seconded by Cmbr Clarey.

A roll call vote was held:

Ayes- Clarey, Kozloff, Melovidov, Merculief

No- Porath

Motion carried.

A roll call vote was held on the main motion:

Ayes- Melovidov, Clarey, Kozloff, Merculief.

No- Porath

Motion carried.

A lunch break was held between 12:00 and 1:30 pm.

Cmbr Porath moved to approve Ordinance 21-03, Revision of Title 16, Chapter 16.10, Prevention of Rodents on Saint Paul Island, seconded by Cmbr Melovidov. This ordinance was in the Solid Waste Ordinance, this would move it to its own chapter in Title 16.

ORDINANCE 21-03, REVISION OF TITLE 16, CHAPTER 16.10, FIRST READING

A roll call vote was held:

Ayes- Porath, Melovidov, Kozloff, Clarey, Merculief

No-0

Motion carried unanimously.

Cmbr Clarey moved to approved Ordinance 21-04, Revision of Title 8, Chapter 8.15, Burning and Burn Permits, seconded by Cmbr Kozloff. The ordinance was in the Solid Waste Ordinance, this moves it to its own chapter. Burn permits are required for within the townsite.

ORDINANCE 21-04, REVISION OF TITLE 8, CHAPTER 8.15, FIRST READING

A roll call vote was held:

Ayes- Kozloff, Clarey, Melovidov, Porath, Merculief

No-0

Motion carried unanimously.

Cmbr Clarey moved to approve Ordinance 21-05, Revision of Title 10, Chapter 10.10, Motor Vehicles and Traffic Safety, seconded by Cmbr Melovidov. This ordinance is very outdated and hasn't been updated in years. Persons ages 14 to 16 must have an active instructional permit issued by the State of Alaska to operate a recreational vehicle. Persons under the age of 15 operating a recreational vehicle shall not carry passengers. Persons over 16 but under 18 must have an active provisional license issued by the State of Alaska. Persons over 18 must have an active license to operate.

ORDINANCE 21-05, REVISION OF TITLE 10, CHAPTER 10.10, FIRST READING

A roll call vote was held:

Ayes- Clarey, Melovidov, Porath, Kozloff, Merculief

No-0

Motion carried unanimously.

Cmbr Porath moved to approve Resolution 21-05, Supporting Ravn Alaska as the Air Carried Under the EAS Program, seconded by Cmbr Clarey. Supporting option 2 adding a fourth flight during the peak seasons and supporting a 4 year term rather than a 2 year.

RESOLUTION
21-05,
SUPPORTING
RAVN UNDER
THE EAS
PROGRAM

A roll call vote was held:

Ayes-Porath, Melovidov, Kozloff, Clarey, Mercurief.

No- 0

Motion carried unanimously.

Cmbr Porath moved to approved Emergency Ordinance 21-96, Protective Measures to Prevent the Spread of COVID-19 Throughout Saint Paul Island, seconded by Cmbr Melovidov. The proposed changes include who can travel such as essential workers, critical person needs, children under 12 traveling with vaccinated parents. Fully vaccinated Essential workers no longer need to submit a Workforce Protection Plan. There is a form for vaccinated individuals and a form for unvaccinated individuals.

EMERGENCY
ORDINANCE 21-
96, PROTECTIVE
MEASURES TO
PREVENT THE
SPREAD OF
COVID-19

A roll call vote was held:

Ayes- Kozloff, Clarey, Porath, Melovidov, Mercurief.

No-

Motion carried unanimously.

Cmbr Melovidov moved to approve Emergency Ordinance 21-97, Requiring Face Coverings During City Council Meetings by Unvaccinated Individuals, seconded by Cmbr Porath. Since the Council Meetings are now in the smaller conference room this will require individuals to wear their facemask when attending meetings.

ORDINANCE 21-
97, REQUIRING
FACE
COVERINGS

A roll call vote was held:

Ayes- Clarey, Melovidov, Kozloff, Porath, Mercurief.

No- 0

Motion carried unanimously.

Cmbr Porath moved to approved Ordinance 21-06, Revisions of Title 4, Chapter 4.30, Uniform Alaska Remote Seller Sales Tax, seconded by Cmbr Melovidov. The commission provided the information and legal counsel didn't find anything alarming. To continue to be part of the commissions this ordinance is required.

ORDINANCE 21-
06, REVISIONS
OF TITLE 4,
CHAPTER 4.30

A roll call vote was held:

Ayes-Porath, Melovidov, Kozloff, Clarey, Mercurief.

No- 0

Motion carried unanimously.

Break was held between 2:44 and 2:58.

Based on previous discussions about this policy and discussion with legal counsel this policy has been updated. If a City employee wishes to have a job outside of City working hours they will be required to fill out the Outside Employment form with HR, then discuss the plan with the employee. This is to prohibit any outside work that may interfere with the individual's position with the City.

REVIEW OF
REVISED
PERSONNEL
POLICY 05.02

The Pribilof School District Superintendent Bruce is requesting decreased disposal rates for the school construction project. The request is not clear, and some things need to be clarified before the council votes on the request. No action was taken.

PRIBILOF
SCHOOL
DISTRICT
CONSTRUCTION
IN-KIND
REQUEST

The next meeting is scheduled for July 14, 2021 at 9am.

NEXT MEETING

Clmbr Porath moved to adjourn, seconded by Clmbr Clarey. Motion carried by voice vote and the meeting was adjourned at 3:25 pm.

ADJOURNMENT

SUBMITTED BY:

APPROVED:

Monique Baker, City Clerk

Date